

## Permanent Full- Time Manager's Position

Community Living-Stormont County is hiring! We are looking to fill the position of a permanent Full-Time Manager. The Manager main responsibility is to manage unionized employees and to supervise operation of our homes.

We are a dynamic and creative Agency that advocates and provides a wide variety of individualized and person directed supports to people with a developmental challenge.

### ***The Successful candidate must:***

- Possess a Social Services Diploma (i.e. SSW, DSW) or Equivalent;
- Have a minimum of three years experience working in a supervisory role with people who have developmental challenges;
- Be enthusiastic, energetic and be able to collaborate in a team environment;
- Be willing to commit to Community Living-Stormont County's Mission and Vision;
- Be a strong supporter and advocate for inclusion;
- Be familiar and support the Principles of Least Restrictive Alternatives;
- Be able to accept responsibility and work independently;
- Must have flexible availability, required to be on-call after hours for emergencies;
- Have excellent communication skills, both written and spoken. French Language is considered an asset;
- Have experience in administrative duties such as working within budget allocations, petty cashes, scheduling and payroll;
- Be willing to take on special projects and assignments related to work;
- Have experience working with a unionized environment;
- Must have a valid driver's license and access to a vehicle;

Position comes with a competitive salary and full benefits package.

***Equity, diversity, and inclusion (EDI) is a key priority, and we actively strive to build a culture of inclusion where employees can be their authentic selves and are valued for their diverse experiences and perspectives. We welcome and encourage candidates from diverse backgrounds and a variety of lived experiences to apply.***

***In accordance with the Accessibility for Ontarians with Disabilities Act (AODA), Community Living – Stormont County will provide accommodation, accessible format and communication supports for the interview process upon request.***

The deadline for submission is: Friday, September 27<sup>th</sup>, 2024 at 4:00 p.m.

Interested candidates are requested to submit resume to:

Michelle Alguire,  
Executive Director  
280 Ninth Street West  
Cornwall, Ontario  
K6J 3A6  
[m.alguire@clstormont.ca](mailto:m.alguire@clstormont.ca)

**NB: Only candidates that meet the criteria will be considered.**



